

Moving to

# GST

for registered businesses

GST REGISTRATION FORM

Colour Photo

**Authorization Letter**

Serial	PARTICULARS		
1	Name (As Per PAN Card)		
2	Father's Name		
3	PAN No		
4	Date Of Birth		
5	Address		
		Block:	District:
		State :	PIN Code:
6	Trade Name(Name of Firm)		
7	Starting Date of Business		
8	Aadhar Number(If Any)		
9	Trade Licence Number		
10	Professional Tax Reg No		
11	Mobile Number	Mob 1:	Mob 2 :
12	Email ID		
13	BANK Account Details	Bank Name:	Branch:
		Acc No:	IFSC :
14	Go-Down Address(If Any)		
15	Existing VAT No(If Any)		

All the above information are correct. I authorize the executives of Tax Return and Planning Services to Register my GSTN number and File return on my behalf.

Signature

Date

**Documents Required for GST Registration (**PROPRIETOR**)**

1. PAN Card
2. Aadhar Card (if any) – **For ASSAM not Required**
3. Passport Size Colour Photo
4. Trade License or Electricity Bill
5. Bank Statement / Passbook of Account

For Registration of School, Panchayat, Company.... ( Above All Documents Plus..)

1. Digital Signature ( For Digital signature ref to our Digital Signature Section)
2. Registration Certification
3. Board Resolution for Authorization

**Rates of GST Registration and filing Charge for Customers**

	<b>Registration Type</b>	<b>Rate</b>	<b>Time</b>
<b>1</b>	<b>Normal</b>	<b>1200</b>	<b>15- 20 Working days</b>
<b>2</b>	<b>Tatkal</b>	<b>3000</b>	<b>3-5 Working days</b>